

# THE • TRIOLOGICAL • SOCIETY

---

13930 Gold Circle, Omaha, NE 68144  
Phone: 402-346-5500 Fax: 402-346-5300  
E-mail: [info@triological.org](mailto:info@triological.org)



## **2011 THESIS SUBMISSION TO THE LARYNGOSCOPE**

Immediately prior to submitting your thesis online to *The Laryngoscope*, please notify Jackie Lynch in the Editorial Office ([lynchjj@upmc.edu](mailto:lynchjj@upmc.edu)) so your thesis submission will be handled accordingly. If your title is changed at the time of submission, please reference the original title of your thesis when contacting Jackie. No thesis will be published prior to February, 2011 in order to give appropriate recognition to theses in *The Laryngoscope*.

Two options are available for publication of theses in *The Laryngoscope*.

1. You may submit for publication as a journal article, adhering to the 40-page limit, and submit additional information, such as appendices, which can be published online concurrent with the publication of your thesis. Color illustrations and video may also be included in the online version. Questions regarding additional items that may be included in the online version may be referred to the editorial office.
2. You may pay for or obtain funding for publication of your thesis as a Supplement to *The Laryngoscope*. Questions regarding supplements may be referred to our contact at Wiley Blackwell Publishing, Kurt Polesky at [kpolesky@wiley.com](mailto:kpolesky@wiley.com) or 781-388-8560.

Prior to submission, we suggest that you review the "Instructions for Authors" at *The Laryngoscope* site at <http://mc.manuscriptcentral.com/lscope>

The following information will assist you with electronic submission of your thesis manuscript.

### **Title Page**

Please note on the "Manuscript Central online submission" Title Page and the "actual formal" Title Page that your paper is a "Triological Thesis." Also, please note the additional information needed on the Title Page:

#### **1. Financial Disclosure**

By signing this document, I certify that the following information is clearly identified on the Title Page of the Contribution:

- All financial and material support for this research and work
- Any financial interests in the authors may have in companies or other entities that have an interest in the information in the Contribution (e.g. grants, advisory boards, employment, consultancies, contracts, honoraria, royalties, expert testimony, partnerships, or stock ownership in medically-related fields.
- Indication of no financial disclosures, if appropriate

#### **2. Conflict of Interest**

Please disclose any "conflict of interest" and if there is none, please note: "Conflict of Interest – None"

### **Abstract Page**

Add to Abstract Page “Level of Evidence” (see attachment). The “Abstract Page” follows the “Formal Title Page.”

### **Main Text**

**The main text should be no more than 40 pages (including text, figures and references). Adherence to page limit is essential. Please adhere to a limit of 50 references in the main text.**

### **Figures**

**Please Note:** Figures need to be submitted as a separate attachment and they need to be labeled (e.g. Figure 1, etc.). Please do not insert figures into the paper as it will be returned to you.

Each figure should be counted as one page. Six black and white illustrations will be published without charge. Authors will be charged for additional black and white illustrations and for all color illustrations. The Publisher will provide, upon request, an estimate of the cost of color artwork.

Art should be created/scanned and saved and submitted as either a TIFF (tagged image file format), an EPS (encapsulated PostScript) file, or a PPT (PowerPoint) file. Line art must have a resolution of at least 1200 dpi (dots per inch), and electronic photographs (radiographs, CT scans, and so on) and scanned images must have a resolution of at least 300 dpi. If fonts are used in the artwork, they must be converted to paths or outlines or they must be embedded in the files. Color images must be created/scanned and saved and submitted as CMYK files. Please note that artwork

generated from office suite programs such CorelDraw and MS Word and artwork downloaded from the Internet (JPEG or GIF files) cannot be used. Cite figures consecutively on the site, and number them in the order in which they are discussed. All electronic art that cannot be successfully uploaded must be submitted on a 3½-inch high-density disk, a CD-ROM, or an Iomega Zip disk, accompanied by high-resolution laser prints of each image.

### **Appendices**

**Appendices can be published online concurrent with the publication of your manuscript.** The appendices, which contain supporting material, do not have any length limitation and should be thorough and detailed. The appendices include the supplemental literature review and other data, which may be of interest to readers who want to see the entire thesis. Additionally, *The Laryngoscope* is able to publish online supplemental color illustrations as well as properly formatted digital motion pictures.

**Please direct questions to:  
Jackie Lynch, Senior Editorial Coordinator  
The Laryngoscope Editorial Office  
412-648-6304  
[lynchji@upmc.edu](mailto:lynchji@upmc.edu)**